Unit Representative Program Kickoff

September 19, 2011
Getting Connected

At your table:
Introduce yourself

Question:
When has knowledge of your constituents…
or your communication skills and effort…
made the difference in a challenging situation?
Agenda

• Welcome ✓
• Getting Connected ✓
• NextGen – context & status
• About the Unit Representative Program
• Questions & Input
• Next Steps
NextGen Michigan

For more information on NextGen Michigan and its projects, visit www.nextgen.umich.edu
IT Rationalization Vision

- Mission
- Unique Services
- Commodity Services

NEXTGEN
Projects Roadmap

Roadmap handout from the NextGen web site

Unit Representatives

- Ann Arbor Schools & Colleges
- Dearborn
- Flint
- Institute for Social Research
- University Library
- Life Sciences Institute
- University Musical Society

- Athletics
- Communications
- Finance
- Facilities & Operations
- Human Resources
- ITS
- OVP Research
- Provost’s Office & Other Fleming Offices
- Student Affairs
- General Counsel
- University Audits
Unit Reps’ Role

• **Communications**
  • Connect our administration, HR, and IT staff members with the conversation and the effort
  • Provide input and review on the IT projects’ key messages
  • Collect feedback from our constituents
  • Serve as a voice of our unit, within the Unit Representative group
  • Serve as a voice of the IT projects, within our unit

• **Support Constituents**
  • Assess impacts to our constituents; within the UR group build a shared understanding of those impacts
  • Anticipate points of friction with coming changes and recommend approaches
  • Support events aimed at smoothing the transitions

• **Unit Readiness**
  • Take shared responsibility for unit readiness
  • Provide input on go/no-go decisions for our units
  • Identify a Unit Readiness Coordinator for each of our units
  • Collaborate with Unit Readiness Coordinators to carry out readiness activities
Questions
Input: The Collaboration Project

Included Google Applications:
• Mail, Calendar, & Docs
• iGoogle & Talk
• Blogger & Sites

Rollout:
• Students first
• Faculty & Staff to follow

Table Exercise:
• Top 5 questions we need to answer for students
• Top 5 questions we need to answer for faculty and staff
Next Steps

- **Review the NextGen Michigan Website**
  - Get to know the projects and current status

- **Communications**
  - Inform your Unit of your role as their Representative
  - What is your network within your Unit?
    - Does it need to be expanded to include those who will be interested or impacted by these projects?
  - Identify opportunities to share the messages of NextGen Michigan and gather feedback and questions
    - Standing Meetings
    - Ad hoc communications with managers and staff

- **Readiness Coordinator**
  - Recruit a colleague to serve as the readiness coordinator for your unit, and your alternate to this group
Next Steps - Upcoming Meetings

- Does this time work well?
- We will meet with the Collaboration project
- We will meet with End User Services projects
- Meeting agendas (and relevance to you) will track the progress and deployment plans for the projects
Questions & More Info
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